

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

for the year ended 31st MARCH 2016

Charity Number 305018



Kings Mill Partnership Chartered Accountants Statutory Independent Examiners

EFFINGHAM VILLAGE RECREATION TRUST

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REPORT OF THE TRUSTEES for the year ended 31st March 2016

Current Trustees Mrs G Bowerman Mrs L Hogger Ms S Morris

Mr C Iles

Dr C J Hogger

Chair Mrs G Bowerman

Charity Secretary

Dr C J Hogger

Charity Treasurer

Ms S Morris

Registered Address

King George V Hall

Browns Lane

Effingham

Surrey

KT24 5ND

Current Bankers

CAF Bank Ltd

West Malling

Kent

ME19 4JQ

Santander

Bootle

Merseyside

L30 4GB

Current Solicitors

Hedleys Solicitors

Butler House

Guildford Road

Great Bookham

Surrey KT23 4HB

Current Independent Examiners

Kings Mill Partnership

Chartered Accountants

75 Park Lane Croydon

Surrey CR9 1XS

EFFINGHAM VILLAGE RECREATION TRUST

REPORT OF THE TRUSTEES for the year ended 31st March 2016

The Board of Managing Trustees has pleasure in presenting the Trustees' Report, and the Independently examined Statement of Accounts, for the year ended 31 March 2016.

The Registered Charity [no. 305018] originated with funds first raised in 1936 during Effingham's King George V's Jubilee celebration, which coincided with the launch of the King George's Fields Foundation also in 1936. The land was finally purchased for the use of Effingham residents on 16 November 1938. In order to preserve it from possible development, it was first registered under a Charity Scheme in 1951. It is currently governed by the third Scheme, of 10 January 2009 as amended on 28 August 2009.

Today the Charity exists to provide for the residents of the 'area of benefit' (i.e., "the Parish of Effingham and its immediate neighbourhood") facilities for recreation and other leisure-time occupations, including the provision of a village hall and recreation ground. The Hall and associated facilities and the fields, pitches and sports courts are available for hire in accordance with the current published scale of charges.

It is the policy of EVRT to generate sufficient income to:

- a) Meet all expenditure incurred in running and maintaining the Hall and grounds;
- b) Finance the continuing expansion and improvement of the facilities;
- c) Provide adequate facilities to meet the objects of the Charity as laid out in the Charity Scheme 2009;
- d) Provide a sufficient cash reserve to meet, insofar as is possible, all reasonable contingencies.

Income and Expenditure

Total incoming resources for the year 2015-16 were £143,619, compared with £117,525 in 2014-15.

Total resources expended for the year 2015-16 were £119,794, compared with £132,676 in 2014-15.

The **net movement in funds** [revenue surplus] for the year 2015-16 show a surplus of £23,825, compared with a deficit of £15,151 in 2014-15 and a surplus of £38,852 in 2013-14.

Grants received for works completed or started in 2015-2016 were £8,801, compared with £7,641 in 2014-15. All grant income is **restricted** which is to say that it was available to be spent on particular defined projects but could not be used for general overheads and running costs.

Managing Trustees' Responsibilities

The Board of Managing Trustees is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity.

The Board is also responsible for instigating and maintaining adequate internal controls in order to safeguard the assets of the charity, and to detect fraud or other irregularities.

Finally, the Board of Managing Trustees is required to prepare an Annual Statement of Accounts, i.e., a **revenue account** and a **balance sheet**, that give a true and fair view of the state of affairs of the Charity and of its incoming resources and resources expended for the period, complying with the relevant statutory requirements.

In preparing the Annual Statement of Accounts, the Board of Managing Trustees is required to:

- (a) Select suitable accounting policies and then apply them consistently;
- (b) Make judgements and estimates that are reasonable and prudent;
- (c) Prepare the Statement of Accounts in the 'on-going concern' basis, unless it is inappropriate to presume that the Charity will continue in operation.

The accounts have been prepared in compliance with the Charities Acts 1993 & 2011, the Trust Deed and the Charities SORP 2005.

EFFINGHAM VILLAGE RECREATION TRUST

REPORT OF THE TRUSTEES for the year ended 31st MARCH 2016 (continued)

Risk Review

The Board of Managing Trustees has considered the major risks to which the Charity is exposed. One Licence was successfully renegotiated in 2015-16, and discussions commenced to regularise the status of two further user groups which will continue into 2016-17.

Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Statement of Public Benefit

The Trustees have paid due regard to the guidance on public benefit produced by The Charity Commission and are confident that the work of the Foundation meets all the criteria for public benefit.

Appointment and induction of Trustees

The members of the Trustee Board are either appointed by Effingham Parish Council or co-opted by the Board of Trustees.

On acceptance of office, training is given so that the new Trustees understand the ethos of the charity and have an understanding of their responsibilities as Trustees.

Independent Examiners

A resolution will be put to the forthcoming Annual General Meeting that Kings Mill Partnership be re-appointed for the ensuing year.

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The Annual Statement of Accounts for the financial year 2015-16 was discussed, approved and adopted by the Board of Managing Trustees on 7 June 2016.

Signed on behalf of the Board of Managing Trustees:

Gill Bowerman, Chair

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INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF EFFINGHAM VILLAGE RECREATION TRUST

I report on the accounts for the year ending 31st March 2016 set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income has not exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the Standards for Reporting Accountants laid down by the Institute of Chartered Accountants in England and Wales and with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my explanation, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

1/2, to/which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Romit Basu (FCA)
Kings Mill Partnership
Chartered Accountants
Statutory Independent Examiners
75 Park Lane
Croydon
Surrey

Date: 09/06/2016

CR9 1XS

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st March 2016

	Notes	Unrestricted Funds 2016	Restricted Funds 2016	Total Funds 2016	Total Funds 2015
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Hire of hall and associated facilities	2	40,059	19	40,059	29,302
Hire of pitches and fields		59,347	4,700	64,047	53,524
Hire of court		1,515	-	1,515	485
Service charge from EPFA Ltd		4,437	38.7	4,437	2,747
Contributions from E & LRFC		8,408		8,408	6,995
Incoming resources from charitable activities					
Grants from Parish Council	3	*	3,383	3,383	
Grants from other sources	3		5,418	5,418	7,641
Donations received	4	2,108		2,108	1,772
Fireworks event		14,112	1 2	14,112	14,973
Other incoming resources					
Interest received		132		132	86
TOTAL INCOMING RESOURCES		130,118	13,501	143,619	117,525
RESOURCES EXPENDED					
Cost of generating funds					
Grounds	5	44,127	6,421	50,548	43,489
Hall and Flat	6	35,051	364	35,415	40,860
Sports court	7	3,035	504	3,035	40,860
Fireworks event	,	7,442	-	7.442	9,324
Administration	8	21,854		21,854	18,602
Governance costs	10	1,500	.1 .0	1,500	19,918
TOTAL RESOURCES EXPENDED		(113,009)	(6,785)	(119,794)	(132,676)
NET MOVEMENT IN FUNDS		47.400			
NET MOVEMENT IN FUNDS		17,109	6,716	23,825	(15,151)
TOTAL FUNDS BROUGHT FORWARD AT 1st APRIL 2015		121,147	745,319	866,466	881,617
FOTAL FUNDS CARRIED FORWARD AT 31st MARCH 2016		£138,256	£752,035	£890,291	£866,466

CONTINUING AND DISCONTINUED OPERATIONS

None of the charity's activities were discontinued during the above two financial years.

TOTAL RECOGNISED GAINS AND LOSSES

There were no recognised gains or losses for the year other than those disclosed above.

BALANCE SHEET as at 31st March 2016

		704		2011	
	Notes	2016	£	£ 2015	£
FIXED ASSETS	140163		~	_	
Tangible assets					
Land & Buildings	11	778,139		778,139	
Hall Furniture & Fittings	11	17,837		8,846	
Ground maintenance & play equipment	11	29,352		27,066	
Total fixed assets			825,328		814,051
CURRENT ASSETS					
Debtors	12	13,473		9,394	
Cash at Bank and in Hand	13	65,744		55,833	
Total current assets		79,217		65,227	
LIABILITIES					
Creditors: falling due within one year	14	(14,254)		(12,812)	
		(14,254)		(12,812)	
Net current assets			64,963		52,415
TOTAL ASSETS LESS CURRENT LIABILITIES			£890,291		£866,466
			2000)202		2000,700
THE FUNDS OF THE CHARITY					
Restricted income funds	15		752,035		745,319
Unrestricted income funds:					
General fund - free reserves	16		64,265		47,156
Designated fund	16		73,991		73,991
TOTAL CHARITY FUNDS			£890,291		£866,466
			and the same of th		

The financial statements were approved by the Board of Trustees on.....and were signed on its behalf by:

Ms S Mornis Treasurer

7.6.16

The accompanying notes on pages 8 to 11 form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2016

1. ACCOUNTING POLICIES

Accounting Basis

The financial statements have been prepared in accordance with applicable accounting standards including the Statement Of Recommended Practice (SORP), "Accounting and Reporting by Charities" 2005 (revised 2008), under the historical cost basis of accounting as modified for the revaluation of land and buildings.

Incoming resources

Incoming resources represents the gross value of all income receivable in respect of the year.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

Fixed assets

Fixed assets, other than land and buildings, are stated in the balance sheet at cost less depreciation.

The charity's land and buildings were revalued in 1998 to the insurance rebuild valuation. The Trustees have taken advantage of paragraph 264 of the SORP, and will not continue to revalue the land and buildings as they do not consider this to be a good use of charitable funds.

Depreciation of Tangible Assets

Depreciation is provided so as to reduce the cost of the assets to their net realisable values over their estimated useful lives at the following rates:

Furniture & fittings - 20% on cost
Ground and playground equipment - 20% on cost
Sports court - 10% on cost

Fund accounting

Restricted funds

Funds held by the charity are either:

Unrestricted general funds - Funds which can be used in accordance with the charitable objects at the discretion of the

Designated funds - Funds set aside by the Trustees out of unrestricted general funds for specific future

purposes or projects.

- Funds that can only be used for particular restricted purposes within the objects of the

 Funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. HIRE OF HALL AND ASSOCIATED FACILITIES

Total income includes the hire of the hall and associated facilities including hire to casual users.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2016 (continued)

3. GRANTS RECEIVED				
Grants received represent grants for specific items of expenditure	e incurred during the ye	ear, and were grante	d by:	
			2016	2015
the state of the s			£	£
Effingham Parish Council			3,383	term to the
Effingham Parish Council and Guilford Borough Council			731	7,641
Police & Crime Commissioner			4,687	
			£8,801	£7,641
. DONATIONS RECEIVED			2016	2015
the state of the same of the s			£	£
Anonymous donors			8	72
Effingham & Leatherhead RFC				1,700
Effingham Playing Fields Assn. Ltd			100	
Improving Communities for Effingham			2,000	
		- 1-1	£2,108	£1,772
GROUNDS COSTS	Unrestricted	Restricted	2016	2015
. 01001103 00313	funds	funds	Total	Total
	£	£	£	£
Staff costs	17,221		17,221	16,859
Machinery running expenses	3,086	477.5	3,086	3,435
Grounds maintenance	16,626		16,626	14,622
Insurance	932	Ē	932	965
Playground equipment maintenance	3,552		3,552	903
Machinery depreciation	2,710	6,421	9,131	7,608
	£44,127	£6,421	£50,548	£43,489
5. HALL AND FLAT COSTS				
Cleaning	10,740		10,740	8,456
Repairs and renewals	8,916	-	8,916	15,545
Gas, electricity and water	9,363		9,363	10,69
Insurance	3,041		3,041	3,14
Security	2,258	- 1	2,258	1,87
Equipment and furniture depreciation	733	364	1,097	1,14.
	£35,051	£364	£35,415	£40,860
. SPORTS COURT COSTS				
Sports ground maintenance	2,569		2,569	
Insurance	466		466	483
	£3,035	£0	£3,035	£483
. ADMINISTRATION				
Staff costs	19,632		19,632	14,916
General administrative expenses	2,222	-	2,222	3,186
Bad Debt expenses	<u> </u>			500
	£21,854	£0	£21,854	£18,602

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2016 (continued)

		Unrestricted	Restricted	2016	2015
D. STAFF COSTS		funds £	funds £	Total £	Total
			Ĺ	100000000000000000000000000000000000000	£
Salaries and wages Employers NI		39,659	-	39,659	37,466
Employers Ni		2,744		2,744	2,246
		£42,403	£0	£42,403	£39,712
he average number of employees during the ear.	year was 3 (2015:	3). There are no er	mployees receiving er	moluments greater	than £60,000
ear.					
0. GOVERNANCE COSTS					
Independent Examiners' remuneration		1,500	-	1,500	1,500
Legal & Professional		-		-	18,418
		£1,500	£0	£1,500	£19,918
1. TANGIBLE FIXED ASSETS	Land and	Furniture	Grounds	Sports	
	buildings	and fittings	equipment	Court	Total
COST	£	£	£	£	£
As at 1 April 2015	778,139	33,511	81,574	71.511	964,735
Additions	-	10,088	11,417	-	21,505
As at 31 March 2016	778,139	43,599	92,991	71,511	986,240
DEPRECIATION					
As at 1 April 2015	100	24,665	54,508	71,511	150,684
Charge for the year	-	1,097	9,131	71,311	10,228
As at 31 March 2016		25,762	63,639	71,511	160,912
	-				100,512
NET BOOK VALUE					
As at 31 March 2016	£778,139	£17,837	£29,352	£0	£825,328
As at 31 March 2015	£778,139	£8,846	£27,066	£0	£814,051
2. DEBTORS				2016	2015
				£	£
AFC Bookham				70	65
Effingham Parish Council				3,000	-
Effingham Playing Fields Association Lim	ited			5,886	7,000
Effingham & Leatherhead RFC				1,987	,,500
Guilford Borough Council				25	
LSG				100	
Rigby Taylor					40
Soul Rites				297	-
PAYE/NIC				11	
Prepayments				2,097	2,289
				£13,473	£9,394
			9	=======================================	13,394

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2016 (continued)

NAS ANTONO PROPERTY AND ANTONO PARTY AND					
13. CASH AT BANK AND IN HAND				2016	2015
and the second s				£	£
Bank Current Account				30,314	7,595
Bank Deposit Account				29,572	31,447
CAF Current				1,150	14,241
CAF Deposit				3,908	1,750
Cash				800	800
				£65,744	£55,833
4. CREDITORS - Amounts Falling Due Within (One Year			2016	2015
				£	£
Accruals				1,500	1,500
Deferred income				11,943	10,512
Deposits				800	800
Net Wages				11	
				£14,254	£12,812
.5. RESTRICTED FUNDS	Balance	Movement i	n Resources	Transfers	Balance
	1 April	Incoming	Outgoing	Between Funds	31 March
	2015				2016
	£	£	£	£	£
Improvement reserve	200,785	8,801	(6,785)		202,801
Capital reserve	544,534	4,700	-		549,234
Total restricted funds	£745,319	£13,501	£(6,785)	£0	£752,035
6. UNRESTRICTED FUNDS	Balance	Movement i	n Resources	Transfers	Balance
	1 April	Incoming	Outgoing	Between Funds	31 March
	2015				2016
	£	£	£	£	£
General funds - free reserves	47,156	130,118	(113,009)	214	64,265
Designated funds - fixed asset reserve	73,991			5.0	73,991
Total unrestricted funds	£121,147	£130,118	£(113,009)	£0	£138,256

The Trustees have set aside the amount of funds utilised by the Trust's buildings and equipment in addition to the restricted funds detailed below. The Trustees believe that this treatment more adequately shows the actual free reserves available for the running of the Trust.

17	. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Restricted funds	Unrestricted funds	Total 2016
		£	£	£
	Fixed assets	752,035	73,293	825,328
	Debtors	F.	13,473	13,473
	Cash at bank and hand	*	65,744	65,744
	Creditors		(14,254)	(14,254)
	Total Funds	£752,035	£138,256	£890,291

18. TRUSTEES REMUNERATION AND EXPENSES

There was no remuneration of, nor expenses paid to, Trustees for the year ended 31st March 2016 (2015: £NIL).