

REGISTERED CHARITY NUMBER: 305018

**EFFINGHAM VILLAGE RECREATION TRUST**

**Unaudited Financial Statements for the Year Ended 31 March 2020**

Tudor John Limited  
Nightingale House  
46-48 East Street  
Epsom  
Surrey  
KT17 1HQ

**EFFINGHAM VILLAGE RECREATION TRUST**

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for the year ended 31 March 2020**

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## EFFINGHAM VILLAGE RECREATION TRUST

### Report of the Trustees for the year ended 31 March 2020

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Charity is controlled by its governing document, a Deed of Trust, and constitutes an unincorporated charitable trust.

The land itself is a formally designated 'King George's Field'. It was established as such under the terms of the grant towards the initial purchase of the land which was received from the King George's Fields Foundation. The mission of the Foundation was to 'promote and to assist in the establishment throughout the United Kingdom of Great Britain and Northern Ireland of playing fields for the use and enjoyment of the people'. The Foundation itself was finally dissolved in 1965, by which time there were 471 King George's Fields all over the country: Effingham's is not the only "KGV". It is however the largest of the sixteen King George's Fields founded in Surrey. The successor body which undertakes to guard the legacy of the King George's Fields Foundation was initially the National Playing Fields Association, subsequently re-named Fields in Trust. Fields in Trust continues to monitor that all designated King George's Fields are kept and used in keeping with the terms of the original grant.

##### **Recruitment and Appointment of new Trustees**

The Charity's constitution specifies that up to four Trustees may be appointed by Effingham Parish Council; any such appointment must be agreed at a meeting held according to the ordinary practice of that Council. Up to three other persons may be appointed as co-opted Trustees by existing Trustees. The Board of Managing Trustees is therefore limited in size to seven members under this scheme. Candidates for co-option are supplied with appropriate Charity Commission guidance on the duties of Trustees besides documents explaining the specific features and requirements of this Charity; they are interviewed at properly convened meetings by the existing trustees as part of the process of deciding whether to co-opt them.

##### **Related Parties**

There are none.

##### **Risk Management**

The Board of Managing Trustees has considered the major risks to which the Charity is exposed and has taken appropriate actions to eliminate or mitigate them as far as possible. The financial state of the Charity is examined at regular Board meetings and considered in relation to budgets, forecasts and any newly identified risks. Hires of the facilities are constrained by suitable hire agreements or licences whose terms are designed to minimize risks and liabilities. Regular checks are made to ensure that the Charity remains in compliance with laws, regulations and insurance requirements bearing upon the safety and security of the Charity's premises, facilities, staff and users.

#### **OBJECTIVES AND ACTIVITIES**

##### **Charity Objectives**

The Charity Scheme (August 2009, revised April 2018) states that the object of the Charity is, for the public benefit, to provide or assist in the provision, support and maintenance of facilities for recreation and other leisure-time occupation for the inhabitants of the area of benefit, in particular through the provision of a village hall and recreation grounds. The area of benefit is defined by the Scheme to be the Civil Parish of Effingham and its immediate neighbourhood.

##### **Public Benefit**

When planning the Charity's activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit and are satisfied these are in compliance.

##### **Staff and Volunteers**

The Charity's staff during the year consisted of one employee (the manager). Besides the Trustees, all of whom are volunteers, three individuals on service contracts now provide specialist professional services for the Charity in the roles of Clerk, Administrator and Facilities Officer. Additionally, one volunteer has assisted since June 2018 in the day-to-day administration of the Charity's financial records and information technology. The Charity has also benefited from the continuing provision by Surrey Community Action of its subsidised payroll services.

## EFFINGHAM VILLAGE RECREATION TRUST

### Report of the Trustees for the year ended 31 March 2020

#### ACHIEVEMENT AND PERFORMANCE

##### Review of Activities

The Trustees continue to seek operating improvements in a cost-effective manner. To achieve this aim, best value-for-money contracts have been negotiated and agreed to meet all cleaning, caretaking, grounds maintenance, clerical and administrative functions.

A major project, the planning of which began in 2016, was completed in September 2019, namely the new 3G all-weather sports surface that has been constructed on the site of the old multi-sports courts. This first-class facility, which adds considerable value to the Charity, was funded entirely from donations and grants, the primary contributors being: Bookham Colts; London Marathon Charitable Trust; Sport England; Guildford Borough Council; and the Co-operative Group Limited. The total cost was just under £120,000.

Three smaller projects, costing altogether £9,333, were paid for from Effingham Parish Council's 'Community Fund' which was match-funded from Guildford Borough Council's 'Concurrent Functions Grant Aid' scheme. These projects were: the installation of new pitch floodlighting; the placing of high-quality secured benches within the parkland; and the construction of an excellent, wheelchair-friendly, walkway around part of the building's perimeter.

The four-year KGV Funding Agreement negotiated and entered into with Effingham Parish Council, taking effect since April 2019, ensures through its 'Facilities Funding' component that all users of the KGV facilities, including the residents, pay for the resources that they use. The 'Management Support' component of the Funding Agreement provides monies to the Trust to enable it to expand its operations and reduce both risks and workload to the volunteer Managing Trustees through taking on specialist contractors to undertake essential governance- and clerical-related functions identified as essential to the Trust's safe and secure operation and to build capacity for future expansion.

##### External Organisations

The Charity is grateful to Effingham Parish Council, Guildford Borough Council, Surrey County Council, London Marathon Charitable Trust, the Co-operative Group Limited and Bookham Football Club for grant awards and donations made during the year.

##### Future Developments

The possibility of renewing the KGV building using Section 106 funds remains in force, but it is conditional upon the progress of a project put forward by Berkeley Homes Developers to rebuild the local Howard of Effingham School, financed by expanding Effingham's housing. That project has not visibly progressed on the ground during the past year.

The Trustees continue to keep an open mind on and evaluate the case for changing the governance structure of the Charity from an unincorporated Trust to some other appropriate body. Such decisions are kept actively under review, however the guiding principles continue to be to attract individuals with the skills and knowledge to manage the Charity, provide stability for the Charity and its asset and improve delivery of services to its users in line with the objects laid out in the Scheme.

The former KGV Flat has now been converted into an office and new computer systems have been installed to support the expanded functions of the Trust and to further professionalise its operations. The Trustees are in the process of introducing new software to support the finances in 2020-21 and will continue seeking opportunities to employ new IT systems to improve administrative efficiency.

With the emergence of the Covid-19 crisis in the final days of the financial year 2019-20, the Trust, like all charities, businesses and individuals, faces considerable uncertainties in the times ahead. The coming year is anticipated to be a challenging one, but the Trustees have and continue to take action to mitigate the impact on the facilities and services offered by the Charity and its valued users, while keeping public health considerations at the heart of their decisions. Relevant support from H.M. Government and/or Local Authorities to support the Charity is being kept under active review.

#### FINANCIAL REVIEW

##### Financial Performance

It is the policy of the Charity to maintain sufficient unrestricted reserves to manage it on a long-term basis. To that end, the Charity looks to generate an appropriate level of income, having due regard to the expenditure required to safely operate and maintain the buildings and the grounds, to finance continuing expansion and improvement of facilities in order to ensure that they remain adequate for meeting the objects of the Charity, and to provide a sufficient cash reserve to meet all reasonable contingencies. During the year the Charity has maintained a cash reserve of £55,000.

**EFFINGHAM VILLAGE RECREATION TRUST**

**Report of the Trustees  
for the year ended 31 March 2020**

**Designated Funds**

The Charity has set up a designated fund termed the 'Future Project Fund' to facilitate the assembling of unrestricted funds that might be required for spending on specific large, non-capital costs such as essential items of repair or maintenance.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**  
305018

**Principal address**  
King George V Hall  
Browns Lane  
Effingham  
Surrey  
KT24 5ND

**Trustees**

Ms Susan Morris	reappointed 1.8.18		Acting Treasurer (to 10.6.19)
Mr Christopher G Iles	reappointed 28.4.19	resigned 28.5.19	Chairman (to 28.5.19)
Mr Howard Manton	appointed 24.5.18		Chairman (from 10.6.19)
Mr Timothy J Clarke	appointed 30.10.18		Treasurer (from 10.6.19)
Mr Michael E Agius	appointed 4.3.19		
Mr Philip Blows	appointed 26.11.19		

**Independent Examiner**

Tudor John Limited  
Nightingale House  
46-48 East Street  
Epsom  
Surrey  
KT17 1HQ

Approved by order of the board of trustees on 21 October 2020 and signed on its behalf by:

  
Howard Manton - Trustee

**Independent Examiner's Report to the Trustees of  
Effingham Village Recreation Trust**

**Independent examiner's report to the trustees of Effingham Village Recreation Trust**

I report to the Charity Trustees on my examination of the accounts of Effingham Village Recreation Trust (the Trust) for the year ended 31 March 2020.

**Responsibilities and basis of report**

As the Charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Hazel Day  
ICAEW  
Tudor John Limited  
Nightingale House  
46-48 East Street  
Epsom  
Surrey  
KT17 1HQ

Date: 14/03/2020

**EFFINGHAM VILLAGE RECREATION TRUST**

**Statement of Financial Activities  
for the year ended 31 March 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies					
-		-	9,333	9,333	15,403
-		266	70,023	70,289	30,170
<b>Charitable activities</b>					
Income from Effingham Parish Council					
-		31,000	-	31,000	29,000
-		9,500	-	9,500	-
-		-	3,000	3,000	3,000
-		-	-	-	-
Grants from other sources					
-		-	20,000	20,000	-
-		-	15,000	15,000	-
-		-	-	-	10,000
Investment income	2	202	-	202	200
Other income		<u>96,601</u>	<u>1,700</u>	<u>98,301</u>	<u>89,603</u>
<b>Total</b>		137,569	119,056	256,625	177,376
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Grounds		21,861	15,279	37,140	43,853
Hall and flat		68,020	3,361	71,381	52,985
Sports court		394	5,716	6,110	971
Administration		40,915	-	40,915	30,853
<b>Total</b>		<u>131,190</u>	<u>24,356</u>	<u>155,546</u>	<u>128,662</u>
<b>NET INCOME</b>		6,378	94,700	101,078	48,714
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>168,003</u>	<u>809,150</u>	<u>977,153</u>	<u>928,439</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>174,381</u></u>	<u><u>903,850</u></u>	<u><u>1,078,231</u></u>	<u><u>977,153</u></u>

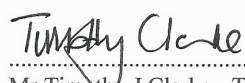
The notes form part of these financial statements

**EFFINGHAM VILLAGE RECREATION TRUST**

**Balance Sheet  
31 March 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	79,806	900,713	980,519	886,729
<b>CURRENT ASSETS</b>					
Debtors	7	9,875	-	9,875	8,739
Cash at bank		<u>91,886</u>	<u>3,137</u>	<u>95,023</u>	<u>101,596</u>
		101,761	3,137	104,898	110,335
<b>CREDITORS</b>					
Amounts falling due within one year	8	<u>(7,186)</u>	-	<u>(7,186)</u>	<u>(19,911)</u>
<b>NET CURRENT ASSETS</b>		<u>94,575</u>	<u>3,137</u>	<u>97,712</u>	<u>90,424</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>174,381</u>	<u>903,850</u>	<u>1,078,231</u>	<u>977,153</u>
<b>NET ASSETS</b>		<u>174,381</u>	<u>903,850</u>	<u>1,078,231</u>	<u>977,153</u>
<b>FUNDS</b>	9				
Unrestricted funds				174,381	168,003
Restricted funds				<u>903,850</u>	<u>809,150</u>
<b>TOTAL FUNDS</b>				<u>1,078,231</u>	<u>977,153</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21.10.2020  
and were signed on its behalf by:



Mr Timothy J Clarke - Trustee

The notes form part of these financial statements